

Alexandria Library Board Minutes, June 10, 2021

Member present: Gloria LeMaster, John Dockrey, Shelby Thomas, Larry Oliver, Laura Jean Rowe, and Director Sarah Wallace

Absent: Kim Terry and Missy Giles

Call to Order: Gloria called the meeting to order.

Minutes: John made a motion to approve the minutes from the previous meeting. Larry seconded. Motion passed.

Old Business: There was no OLD Business.

New Business: HV/AC Replacement – Sarah met with LMC Service Solutions and the compressor is bad in the #7 AC Unit. This unit cools portions of the Library, as well as the Server Room. The cost will be \$2,814.00 to replace the old compressor, or \$4,637.00 for a new unit. It was discussed and decided it would be better to replace the entire unit due to age and the idea of getting a new warranty with the new AC. Laura Jean made a motion for a new replacement (\$4,637.00) and it was seconded by Shelby. Motion passed.

Budget Planning was discussed briefly, but Sarah said her big budget meeting is not until August so we would be taking a bigger dive into the budget at July's meeting. She did ask for some items that we would like to see potentially added into the next year's budget and items mentioned included:

- Roof Inspection and possible roofing
- South wall of the Boardroom where the wall has extensive damage
- Possible computer updates

Shelby brought up the planters outside the Library and asked about getting them back up to par with some plants for beautification. Sarah stated that currently many people continue to use them for

trash cans even though that is not what they are for. It was decided that we would proceed with having them filled back in and planted by the Teen Garden Club. According to Sarah we have a total of seven boxes and the Board approved up to \$50.00 to buy some flowers and items needed for planting, and that a lot of other materials would come from donations. Sarah said she would like to meet with the Teen Garden Club to provide assistance. John made the motion, and it was seconded by Laura Jean.

Director's Report: Sarah informed us that Brad is part of the ILF Youth Services Division Leadership Team and attended a meeting on May 21st. It is an honor to have someone from a small-town Library to serve on such a committee for the state.

Sarah shared with the board that all of the bank accounts balanced for the month of March.

Cataloging is going on as usual.

Trystan is celebrating 6 years with the Library; JoJo celebrated her 5th year and Melissa just celebrated her 10th year with the Library. All are valued members of the Library Team and it is great to have people here for the long term.

Summer reading has taken over the Library and they continue to collaborate with local businesses and organizations like Small Bites Bistro and Homer's Helpers, and have received high praise on the Facebook Page.

Outreach has also resumed with Udder Angels Daycare on Fridays joining the Youth Outreach Calendar along with Sarah's Sitting. The Library is also expanding the outreach by setting up at the Alexandria Farmers & Artists Market on Friday afternoons.

The Fire Department was also out last Friday to perform the annual inspection and we passed, except for needing to put some new batteries in the exit signs.

Librarian's Report: Sarah shared Hoopla report stats.

Treasurer's Report: A motion to approve the Register of Claims 257-282 was made by Shelby and seconded by Larry. Motion carried.

A motion to approve the Register of Claims 237-256 was made by Lura Jean and seconded by John. Motion carried.

Announcements: None

Public Comments: Amy Bair from the Alexandria-Monroe School Board dropped by for a visit and shared information on the upcoming Fourth of July Parade and Fireworks, in which the Library will participate. She also thanked the Library for all they do and shared that any time her son is up at the Library working on a project, or needing assistance, that the staff is always willing and able to help and that is a great thing for our community. She thanked the Library for all that they do.

Adjournment: Laura Jean made a motion to adjourn and Larry seconded. Motion carried.

Next meeting is Thursday, July 8th at 6:00 p.m.

Respectfully submitted,
Secretary, Larry Oliver