

## **Alexandria Library Board Minutes, October 14, 2021**

**Member present:** Gloria LeMaster, Larry Oliver, Laura Jean Rowe, Kim Terry, Missy Giles, Shelby Thomas and Director Sarah Wallace  
**Absent:** John Dockery

**Call to Order:** Gloria called the meeting to order at 6:01 PM.

**Minutes:** Laura Jean made a motion to approve the minutes from the previous meeting. Missy seconded. Motion passed.

**Old Business:** The 2022 Budget was adopted as presented. Motion was made by Missy and seconded by Larry and the motion passed.

Sarah reviewed the information provided by Martin Riley with the Board in regard to the roof, what would be required for repairs and replacement, and also discussed the hole in the gutter that may be causing a lot of the issues along the south wall. The process for a new roof will require going through the bidding process due to the cost, and Shelby is also looking into Grants, etc... Sarah is also going to see about getting with some potential contractors to get pricing on repairing the hole in the gutter to potentially help slow the water that has already done its share of damage to the library.

**New Business:** Nov. 1-30 will be food for fines in which patrons can donate 1 can for \$1.00 off fines they may owe up to \$20.00. Also, Missy will be reaching out to the Chamber about partnering in regard to "Fill the Bus" where patrons can donate toiletries.

The library will be closed on Nov. 26 (day after Thanksgiving) meaning it will be closed on both Nov. 25<sup>th</sup> and 26<sup>th</sup> for Evergreen Upgrades. It will then re-open on Saturday, Nov. 27<sup>th</sup>. Motion for this was made by Shelby and seconded by Missy. Motion passed.

Personnel action update – Stephanie Watson is no longer with the library, and two new people have started. The new individuals

include Stacy Stiltner who started 9/29 as full-time Youth Services Assistant, and Taylor Humphries who started 10/11 also as full-time Youth Services Assistant.

**Director's Report:** The Director's Round Table was moved from 10/28 to 11/4.

Social Security Administration announced Wednesday raising COLA 5.9%. With this increase Sarah believes we will need to speak about adjusting library wages accordingly in November.

Tech Services has been running smoothly. Also, in keeping with the weeding schedule, the library is in the midst of going through adult fiction and eliminating titles that have not circulated in the past 3-5 years.

Adult Services - Outreach Program has expanded by a couple of patrons, including first homebound child. Library is excited to be able to provide them with books and activities on a weekly basis.

Staff pumpkin showcase is going well, and the décor committee is gearing up for the holidays to make the library look like a Winter Wonderland.

With the new hires the Youth Services Department is now back up to full staff.

Library is partnering with Hodge Family Farms to provide pumpkins for pumpkin drilling and carving programs.

**Librarian's Report:** Sarah shared Hoopla report stats.

**Treasurer's Report:** All banks have balanced as of 10/5/2021.

A motion to approve the Register of Claims 421-473 was made by Missy and seconded by Kim. Motion carried.

**Announcements:** There were no announcements.

**Public Comments:** None.

**Adjournment:** Larry made a motion to adjourn, and Missy seconded. Motion carried. Meeting adjourned at 6:50 PM.

Next meeting is Thursday, November 18<sup>th</sup> at 6:00 p.m.

Respectfully submitted,  
Secretary, Larry Oliver